

Market Systems User Group

Terms of Reference

Objectives

- To act as a communication forum for two-way communication about issues in the National Electricity Market Wholesale and Retail IT Systems.
- To improve the change process in IT Market Systems by continuous improvement based on a post implementation review discussion after each release.

Functions

The working group will:

- Provide a forum for consideration of proposed changes to existing Market System gateways.

Governance

Participation

The working group is open to both business and IT people in the industry. The meetings are organised by AEMO's Retail and Wholesale Solutions teams and done on a phone conference call. Invitation to attend is sent to all participants via the AEMO Support Hub Bulletin.

Decisions

The decisions made by this working group are not binding on AEMO or the participants, rather the normal Market consultations and business activities will implement any initiatives identified by this working group.

Resourcing

AEMO will provide chair, conferencing facilities, and secretariat services to the working group.

Meetings

Meetings will be convened by the Chairperson (Retail or Wholesale Solutions person) at such times as the Chairperson determines are appropriate, taking into account any requests for meetings, the availability of stakeholders and the matters under discussion. Usually, meetings will be aligned to the IT release cycle, so meetings are held before a release goes into pre-production, one before production, and one after production.

The notifications of dates are published in technical specifications sent by the Support Hub.

Expenses

For the avoidance of doubt, any expenses incurred as a result of attending meetings or activities associated with the working group, are at the expense of the individual business the person may represent.