

5MS Program Consultative Forum (PCF) Meeting Notes

MEETING: 10
 DATE: Friday, 10 May 2019
 TIME: 10:00 AM – 1:00 PM
 LOCATION: AEMO Offices Melbourne, Sydney, Brisbane, Adelaide and by Webex

ATTENDEES:

ATTENDEE	ORGANISATION	OFFICE
Monica Morona	AEMO	Sydney
Emily Brodie	AEMO	Sydney
Austin Tan	AEMO	Sydney
Darren Pace	Alinta Energy	Sydney
Blaine Miner	AEMO	Brisbane
Hamish McNeish	AEMO	Brisbane
Mark Williamson	Energy Queensland	Brisbane
Chris Muffett	AEMO (Chair)	Melbourne
Graeme Windley	AEMO	Melbourne
Mal Borschman	AEMO	Melbourne
Greg Minney	AEMO	Melbourne
Sonja Nigmann	AEMO	Melbourne
Justin Betlehem	Ausnet	Melbourne
Shaun Cole	Origin Energy Ltd	Melbourne
Cameron Bath	Energy Australia	Melbourne
Georgina Snelling	Energy Australia	Melbourne
Robert Lo Giudice	intelliHUB Group	Melbourne
Malcolm Hempel	Tango Energy	Melbourne
Bree Jeffreys	AEMO	Norwest
David Woods	SA Power Networks	Adelaide
Alison Davis	Evo Energy	Remote - WebEx
Ingrid Farah	Ergon Energy	Remote - WebEx
Divya Kapoor	Flow Power	Remote - WebEx
Glen Thomsen	APA Group Pty Ltd	Remote - WebEx
Nathan Reeve	Energy Australia	Remote - WebEx
Paul Greenwood	Vector Advanced Metering Services (Australia) Pty Ltd	Remote - WebEx
Owen Self	Stanwell Corporation	Remote - WebEx
Elizabeth Byrne	Stanwell Corporation	Remote - WebEx
Carolyn Hope	Energy Queensland	Remote - WebEx
Robert Pane	InterGen Pty Ltd	Remote - WebEx
Naomi Donohue	APA Group Pty Ltd	Remote - WebEx
Leanne Rees	TasNetworks	Remote - WebEx
Robert Pane	Intergen	Remote - WebEx
Jeff Roberts	Evo Energy	Remote - WebEx
Prabpreet Calais	Australian Energy Market Commission (AEMC)	Remote - WebEx
Corinna Woolford	Aurora Energy	Remote - WebEx
Garvin Heiden	AGL	Remote - WebEx
Peter Van Loon	Powershop	Telephone
Mark Williamson	Energy Queensland	Telephone
Martin Ralph	Hydro	Telephone
Chris Murphy	Telstra	Telephone

Piera Lorenz	Telstra	Telephone
Adam Branson	Stanwell Corporation	Telephone

Preliminary Matters

1. The Chair noted that the meeting was being recorded for the purposes of preparing meeting notes.
2. The PCF confirmed the minutes of meeting number nine held on 4 April 2019.

The actions from meeting nine have been reviewed and updated (see list below).

Action 8.7.4 – AEMO noted had been addressed and that the forward meeting calendar is now available on the [5MS webpage](#).

Action 8.9.1 – AEMO noted that the draft budget and fees would be issued shortly for consultation, however this would not include any costs related to 5MS. AEMO would be consulting on the cost recovery for 5MS in the next 2-3 months and would engage with the PCF and Executive Forum on this matter, keeping these Forums informed of progress on consultation. AEMO will notify on timeframes for consultation of 5MS fees and will include a milestone in relation to 5MS fees.

Members suggested that the cost recovery consultation process be included as a milestone, and AEMO agreed to include.

Action 10.2.1: AEMO to include a milestone for cost recovery consultation process.

Action 9.4.1 – AEMO confirmed that they have clarified this position with AEMC, and there is alignment that AEMO will be coordinating the activities necessary to successfully deliver 5MS and GS across the industry. AEMO noted that any risks to delivery and associated contingency arrangements are being dealt with through the readiness strategy.

Stanwell requested further clarification on contingency arrangements and raised concerns that AEMO would not be elaborating on the arrangements for several months.

AEMO clarified that it considered contingency arrangements to be an important consideration, however the current priority was developing the readiness activities to ensure successful delivery of 5MS by AEMO and the industry. AEMO considers that after these primary readiness arrangements have been developed, it would then be appropriate to develop contingency arrangements as a mitigation for the readiness risk. This is consistent with the approach of progressing contingency arrangements as part of the Readiness workstream.

Stanwell noted that their concern remained and requested that this matter be reflected in the meeting notes. AEMO agreed that the discussion would be included in the meeting notes.

Action 9.7.1 is closed.

Action 9.7.2 – in progress. AEMO have received a number of nominations to the Readiness Working Group (RWG) and are expecting further following calls for nominations across the various AEMO 5MS forums and working groups.

Action 9.9.1 was provided to participants as part of Meeting #10 pack. Participants should contact Graeme Windley in relation to any further questions or feedback.

Action 9.9.2 – in progress. AEMO noted that the detail of related market trials is not yet ready, but further details will be provided at the June PCF. The action will remain open until this meeting.

Matters for Noting

3. Program Update – G Windley

The 5MS Program update was presented (slides 5-11).

AEMO noted that a delay in the MSATS technical specifications had resulted due to the delay of Metering Package 2.

AEMO had noted the feedback from stakeholders regarding the lack of clarity on the Systems Webpage and outlined that this is a focus for AEMO engagement work to update the website. Packages, functional areas, milestone linkages, etc. will all be published on the website so that dates and consultation periods are clear for the Systems workstream.

Stanwell sought to understand if there would be a further delay in the delivery of metering tech specs, due to the delay in metering package 2. AEMO noted that while there is potential for this, the matter will be discussed at the Systems Working Group, Monday 20 May and outcomes of this discussions will be provided to the PCF following this meeting.

Action 10.3.1: AEMO to provide an update to the PCF regarding metering technical specifications following the 20 May SWG at the June PCF, as relates to the delay to Metering Package 2 publication.

AEMO also highlighted that the IEC have noted that no further action is required in relation B2B interactions, noting that there are no mandatory matters arising from impacts that need to be addressed.

Participants questioned how they would be expected to respond to any further changes – for example, file size will represent a problem. Energex requested that B2B consideration for consequential impacts is included on the Industry Risks and Issues register. AEMO also noted that there is a risk of consequential impact to procedures from the current implementation amendments rule change and agreed that this would also be added to the register.

Action 10.3.2: AEMO to include B2B consequential impacts to the 5MS Industry Risks and Issues register.

4. Industry Risks & Issues – G. Windley

Changes to the 5MS Industry Risk & Issue Register were presented (slides 12-13). The full register is available on the 5MS website [here](#).

Changes to risks and issues arising from the previous meeting were noted.

Stanwell noted that the minutes from the February Executive Forum had not yet been provided.

Ergon queried GS milestones and industry testing dates. AEMO noted that this is shown in the Level 1 Milestones - Status Report, however AEMO does not have the specific detail at this time.

Participants questioned if the May Executive Forum will be provided with an update on the risks and issues. AEMO confirmed that an update of the Register is provided to Executive Forum meetings.

Stanwell raised a question on AEMO's updates to R02, specifically that AEMO has provided risk mitigations and not contingency actions in scenarios where one or more participants are not ready for 5MS Go Live. AEMO noted that this has already been acknowledged as being addressed as part of the Readiness workstream.

AEMO noted that in line with decision for the register to be reviewed by the PCF quarterly, the register will be discussed in detail at the next PCF scheduled for 7 June.

5. Procedures Work Stream – E. Brodie

5MS procedure workstream update was presented (slides 14 to 20).

Telstra observed that the targeted consultation approach for the Settlements TNSP package runs the risk of missing important feedback from the wider stakeholder base, particularly small participants who do not have the resources to keep across all industry consultation. AEMO noted that the approach and the consultation for this package was transparent and the small participant engagement strategy will be refreshed in the coming months.

Ausnet identified that AEMO's 5MS/GS implementation rule change request could trigger consequential procedure changes. This affects its ability to finalise requirements for 5MS/GS implementation.

ACTION 10.5.1: AEMO to include a risk on the 5MS Industry Risks and Issues register that the 5MS/GS implementation rule change could trigger consequential procedure changes.

Telstra noted that it may be appropriate to include end users on any consultation relating to non-market unmetered loads.

6. Readiness Work Stream – Greg Minney

The 5MS Readiness workstream update was presented (slides 22 to 24).

The Readiness Workstream update outlined the planned scope of the workstream, structure of deliverables and anticipated Industry engagement approach.

Intellihub observed that the accreditation activity conducted during Power of Choice implementation was problematic for all impacted parties and suggested that early engagement with MDP participants to manage timing and impact of accreditation activities.

Ausnet suggested that the accreditation deliverables be renamed as Metering Accreditation Updates rather than Re-accreditation, as full re-accreditation of metering businesses was not seen as being required as a result of 5MS changes. AEMO agreed that this was appropriate.

7. Stakeholder Update – Monica Morona

The 5MS Stakeholder update was presented (Slide 25-27).

AEMO noted that two new members have joined the 5MS team, specifically to support stakeholder engagement and administration.

A number of stakeholder activities have been initiated or recommenced, including regular updates to the monthly and annual stakeholder engagement calendar, available [here](#); fortnightly consultation update email recommenced and the initiation of a regular 5MS newsletter to provide a Program wide overview to stakeholders.

Activities moving forward will focus on the transition towards readiness and implementation, including an update of the Stakeholder Engagement and Communications Plan and review of the small participant engagement approach. AEMO will also be seeking stakeholder feedback via surveys, both on a specific forum basis and Program wide.

Matters for Discussion

8. Readiness Planning – Greg Minney

Action 10.8.1: Participants to provide comments on the RWG TORs by 24 May via 5ms@aemo.com.au

Action 10.8.2: AEMO to send out a formal call for nomination for the RWG via email, outlining the relevant skills and knowledge required.

Action 10.8.3: Participants to provide RWG nominations by 31 May

Stanwell noted that it would be important for this RWG to utilise relevant learning from the Power of Choice implementation. AEMO agreed and noted that any learnings should be considered as part of the readiness activities.

AEMO confirmed that the timing for the first RWG meeting will be the end June-early July.

Procedures Working Group Transition – Emily Brodie

Energy Australia noted that logic of the PWG scaling back, however raised concerns that this is occurring before metering procedures have been finalised.

AEMO will communicate the outcomes of the Metering Package 2 consultations to the PWG and PCF. Where substantial matters are identified, AEMO will provide the option of a face-to-face PWG rather than via WebEx only.

As noted in the Procedures workstream update, AEMO are “co-consulting” on ICF changes alongside Metering Package #2. This means the consultations will be conducted in parallel, with separate responses sought for each consultation. AEMO acknowledged that an update will be provided to the Electricity Retail (Metrology) Consultative Forum (ERCF).

Program Change Request process

AEMO provided a summary of the program change request process, and in particular the engagement with industry on changes that have participant impact.

Participants questioned the need for a separate request form, as the AEMO already has an existing process for retail changes (i.e. the Industry Change Form). AEMO noted that the ICF process was in place for retail improvements, however considered that was not appropriate for specific opportunities within the scope of the 5MS and GS rule changes. AEMO agreed to change the title of the form to reflect that it was specific to 5MS and GS changes.

Other Business (Slides 34-38)

General Questions – C. Muffett

Action 10.11.1: AEMO to email to SWG and Dispatch FG seeking information on the merits / benefits and costs of pre-dispatch

Reconciliation workshop date in pack is incorrect - revise

Forward Meeting Plan

The next Program Consultative Forum meeting is scheduled for Friday, 7 June at 10 am.

The meeting closed at 12:25pm.

Item	Topic	Action required	Responsible	By
8.7.4	Stakeholder Updates	Arrange for invitations for all scheduled meetings to be distributed.	Chris Muffett	Completed – calendar available on 5MS webpage
8.9.1	Matters for Discussion – Recap from Executive Forum	Provide further info on cost recovery to the PCF and EF	Peter Carruthers	Outstanding – AEMO will continue to provide updates on the consultation approach and timing
9.4.1	Preliminary Matters – Minutes and Actions from previous meetings	R02 – AEMO to consider a response strategy to manage the risk of participants not being ready as part of the readiness workstream	Graeme Windley	Completed AEMO provided the approach to be used to manage this, and as requested this has been included in the meeting notes
9.7.1	Readiness Workstream	AEMO to consider dates for readiness reporting and opportunities for interim reporting arrangements to be in place earlier	Greg Minney	Closed – assigned to the Readiness Working Group
9.7.2	Readiness Workstream	Consider nominations for Readiness Working Group ahead of formal establishment	PCF members	In progress – response due 31 May 2019
9.9.1	Industry timelines	AEMO to provide milestones in MPP file format	Graeme Windley	Completed – included in meeting pack
9.9.2	Industry timelines	Provide more definition in regard to aligning schedules and proposed start date of market trials	Graeme Windley	In progress – June PCF reporting Primary method now through the milestone framework therefore not necessary to align schedules - already aligned
10.2.1	Cost recovery	AEMO to include a milestone for cost recovery consultation process.	Chris Muffett	7 June 2019

10.3.1	Systems Workstream	AEMO to provide an update to the PCF regarding metering technical specifications following the 20 May SWG at the June PCF, as relates to the delay to Metering Package 2 publication.	Hamish McNeish	7 June
10.3.2	Risks and Issues	AEMO to include B2B consequential impacts to the 5MS Industry Risks and Issues register.	Graeme Windley	7 June
10.5.1	Procedures	AEMO to include a risk on the 5MS Industry Risks and Issues register that the 5MS/GS implementation rule change could trigger consequential procedure changes.	Graeme Windley	7 June
10.8.1	Readiness Workstream	Participants to provide comments on the RWG TORs via 5ms@aemo	PCF Participants	24 May 2019
10.8.2	Readiness Workstream	AEMO to send out a formal call for nomination for the RWG via email, outlining the relevant skills and knowledge required.	Greg Minney / Monica Morona	14 May 2019
10.8.3	Readiness Workstream	Participants to provide RWG nominations	PCF Participants	31 May 2019
10.11.1	General questions	AEMO to email to SWG and Dispatch FG seeking information on the merits / benefits and costs of pre-dispatch	Chris Muffett	7 June 2019