



## LIST OF INFORMATION TO BE RETAINED BY WEM MARKET PARTICIPANTS

Under the Market Rules, AEMO develops and publishes a list of all information and documents that Rule Participants must retain. Rule Participants must retain any information or documents on the list for a period of at least seven years from the date these are created.

In general, information supplied by or to a Rule Participant (including the IMO, AEMO, System Management, Metering Data Agent, and Network Operators etc) must be retained by that Rule Participants. The documents retained may be copies of original documents.

Information must be retained only where:

- the information is required to be provided, under the Market Rules or under a Market Procedure, to the IMO, AEMO, System Management, the Economic Regulation Authority, the Energy Review Board, the Market Advisory Committee or other Rule Participants;
- it is submitted to another Rule Participant, including to the AEMO and System Management, other than via the Wholesale Electricity Market System (WEMS) or System Management Market Information Technology System (SMMITS) interfaces;
- it is supporting evidence for any information submitted regardless of medium.
- the list as at 16 January 2007 is available for download below.

This document is published in accordance with Market Rule 10.5.1 (a) i.

Type of information	Applies primarily to	Supplied by Rule Participants	Provided to Rule Participants
Acknowledgements.	All Rule Participants	Yes	Yes
All inputs and supporting evidence for information submitted to AEMO, where the information submission is required by the WEM Rules, for audit purposes.	All Rule Participants	Yes	
Applications.	All Rule Participants	Yes	
Approvals (eg approval of change to Credit Support).	All Rule Participants	Yes	
Budget proposals.	System Management	Yes	
Commissioning test plans.	All Rule Participants	Yes	
Complaints.	All Rule Participants	Yes	
Confirmations.	All Rule Participants	Yes	Yes



Type of information	Applies primarily to	Supplied by Rule Participants	Provided to Rule Participants
Copies of executed Balancing Support Contracts issued by the Electricity Generation Corporation in regard to the operation of the WEM.	All Rule Participants		
Copies of executed contracts issued by AEMO or System Management in regard to the operation of the WEM.	All Rule Participants		Yes
Cure Notices.	All Rule Participants		Yes
Declarations.	All Rule Participants	Yes	
Directions.	All Rule Participants		Yes
Dispatch instructions and all communication with Rule Participants in the context of dispatch (including changes in unit commitment).	System Management	Yes	
Documents related to the Scheduling and Dispatch of EGC facilities related to clause WR 7.6A. This includes information prepared and exchanged.	System Management; Electricity Generation Corporation.	Yes	
Evidence of Access Arrangements.	WEM Participants	Yes	
Evidence of bilateral trades of energy or capacity with other WEM participants (as supporting evidence for Bilateral Submissions).	WEM Participants	Yes	
Evidence of Environment Approvals.	WEM Participants	Yes	
Exemptions.	All Rule Participants		Yes
Explanations as requested by AEMO or System Management.	All Rule Participants	Yes	
Expressions of Interest eg for Reserve Capacity or Ancillary Services.	WEM Participants	Yes	
Forms submitted for any purpose, such as Registration or Reserve Capacity.	WEM Participants	Yes	
Fuel Declarations to System Management.	WEM Participants	Yes	
General notices.	All Rule Participants	Yes	
Guarantees.	WEM Participants	Yes	
Information or supporting evidence that supports any other information supplied and is not expressly mentioned (such as cost of fuel).	All Rule Participants	Yes	
Margin Call notices.	WEM Participants		Yes
WEM Documents as defined by AEMO (see Information Confidentiality Register).	All Rule Participants	Yes	
Notices of Disagreements.	All Rule Participants involved.	Yes	
Notices of Disputes.	All Rule Participants involved.	Yes	Yes



Type of information	Applies primarily to	Supplied by Rule Participants	Provided to Rule Participants
Notifications, including Trading Limit and Credit Limit and Trading Margin.	All Rule Participants	Yes	Yes
Operational Plans.	All Rule Participants		Yes
Outage Approvals.	All Rule Participants		Yes
Outage Plans.	All Rule Participants	Yes	
Outage Schedules.	All Rule Participants		Yes
Penalty Notices.	All Rule Participants		Yes
Procedure Change Proposals.	AEMO and System Management	Yes	
Prudential Support documentation.	All Rule Participants	Yes	
Requests.	All Rule Participants	Yes	
Responses.	All Rule Participants	Yes	
Reviews.	All Rule Participants	Yes	
Rule Change Proposals.	All Rule Participants	Yes	
Statements (including evidence to justify such statements).	All Rule Participants	Yes	
Reports (including evidence to justify such reports).	All Rule Participants	Yes	
Submissions.	All Rule Participants	Yes	
Suspension Notices.	WEM Participants		Yes