

Meeting Notes

Power of Choice – Readiness Working Group

MEETING: POC–RWG Meeting 2
DATE: Thursday 8 September 2016
TIME: 1:30 PM – 2:15 PM
LOCATION: AEMO's offices (Melbourne, Brisbane and Sydney) and teleconference

Attendees:

Attendees	Company	Location
Andrew Mair	Vocus	Phone
Andrew Peart	AGL	Melbourne
Andrew Varley	Ergon Energy Corporation Limited	Melbourne
Charles Coulson	Metropolis	Phone
David Di Ramio	GRMD Group	Melbourne
Dino Ou	Endeavour Energy	Phone
Felicity Stening	Pooled Energy	Sydney
Georgina Snelling	EnergyAustralia	Melbourne
Haiden Jones	Powershop	Melbourne
Helen Stimpson	Active Stream	Melbourne
Jeff Roberts	ActewAGL Distribution	Melbourne
Justin Betlehem	AusNet Services	Melbourne
Justin Poole	Aurora Energy	Sydney
Kate Reid	Australian Energy Market Commission	Sydney
Katie Lippens	Origin Energy	Melbourne
Kerry Galloway	Australian Energy Market Operator (AEMO)	Melbourne
Lance McMinn	Secure Meters (Australia) Pty Ltd	Phone
Malcolm Hempel	Pacific Hydro	Melbourne
Michelle Norris	Ergon Energy Queensland Pty Ltd	Melbourne
Mike Ryan	Australian Energy Market Operator (AEMO)	Melbourne
Mohan Kuppusamy	Jemena	Melbourne
Nick Phillips	Itron	Melbourne
Paul Topfer	Ericsson	Sydney
Paul Willacy	Aurora Energy	Melbourne
Phil Gardiner	CitiPower and Powercor	Melbourne
Richard McNulty	United Energy and Multinet Gas	Melbourne
Roger Barnes	Lumo Energy / Red Energy	Phone

Shadina De Jong	People Energy	Phone
Slavko Jovanoski (Chair)	Australian Energy Market Operator (AEMO)	Melbourne
Stuart Richardson	Department of the Environment & Energy - Commonwealth	Phone
Tom Cole	Metering Dynamics	Sydney
Tony Darby	Brave Energy	Melbourne
Tony Woolfe	Essential Energy	Melbourne
Ty Crowhurst	Acumen Metering	Melbourne
Warren Brooks	TasNetworks	Phone

Notes (red text highlights action items)

1. Previous actions summary

- AEMO thanked POC-RWG members for their feedback on the Market Readiness Strategy (v0.2), Industry Readiness Reporting Plan (v0.1) and scoping of the Participant Information Sessions, following the 5 August 2016 meeting. AEMO had incorporated the feedback into today's papers.
- AEMO invited the AER to join the POC-RWG, in response to a POC-RWG member request. The AER's preference is to attend POC-RWG meetings on a case-by-case basis and provide information on specific issues and matters of interest to POC-RWG members.
- The POC webpages on www.aemo.com.au are being updated over the next month for all of the POC work streams, including Market Readiness. The webpages will include terms of reference for working groups, names of working group members, and meeting papers and notes.
- **POC-RWG members were invited to provide feedback to AEMO on the types of POC related issues they would like to discuss with AEMO's Consumer Forum, so as to facilitate discussion.** The next meeting of the Consumer Forum is scheduled for November 2016.
- **AEMO reminded persons participating in today's POC-RWG meeting to register with AEMO if they were yet to do so.** In future, AEMO will email all POC-RWG marked correspondence to the POC-RWG email distribution list only. This will result in better targeted communications to participants and interested stakeholders as several POC working groups and forums now exist.

2. Market Readiness Strategy

- AEMO presented v0.3 of the draft Market Readiness Strategy, incorporating feedback provided by POC-RWG members following the previous meeting. There were no further comments from the POC-RWG on the Market Readiness Strategy. **AEMO will finalise the Market Readiness Strategy as v1.0 after the meeting, and distribute it to POC-RWG members for their information.**

3. Industry Readiness Reporting Plan

- AEMO presented v0.2 of the Industry Readiness Reporting Plan (including reporting templates), incorporating feedback provided by POC-RWG members following the previous meeting. Changes from v0.1 included: reporting at a participant role level; high-level summary reporting by jurisdiction; reporting on the number of open risks and issues; and including a specific criteria on B2B e-hub readiness for industry testing.
- At the meeting, several distribution network service provider members of the POC-RWG noted a strong preference for reporting at a whole-of-business level, rather than at a participant role level.
- **Subject to any further comments received from POC-RWG members by 22 September 2016, AEMO will update and finalise the Industry Readiness Reporting Plan (including reporting templates) as v1.0, and distribute it to POC-RWG members in preparation for the start of monthly readiness reporting from mid-November 2016.**

4. Participant Information Sessions Scoping

- AEMO summarised the feedback it had received from POC-RWG members on the scope of the six Participant Information Sessions planned for 2016-17.¹ This included being clear on the target audience, a preference for face-to-face delivery, use of PowerPoint slides with notes for easier incorporation of the content into participants' own training programs, and walking through the Procedures and key obligations.
- AEMO overviewed the approach it is taking to developing the content for Participant Information Session #1 – Overview of POC Key Obligations – which is scheduled for mid-October 2016 and targets general expertise staff. An overview of participants' key regulatory obligations under the Rules and Procedures, with a specific focus on the Procedures, will be provided in Session #1 for the four POC related rule changes being implemented by AEMO and industry.
- AEMO will utilise the POC-RWG email distribution list to distribute invitations to attend the Participant Information Sessions. In turn, POC-RWG members will be requested to coordinate attendance on behalf of their organisation.
- **AEMO will confirm the mid-October 2016 date for Participant Information Session #1 when it issues the attendance invitation to the POC-RWG later this month.**

5. Next Meeting

- November 2016 (to be confirmed).

6. Actions Summary

- Post meeting actions for the POC-RWG are summarised below.

Item	Topic	Action required	Responsible	By
1	Market Readiness Strategy	Finalise and distribute v1.0 to the POC-RWG	AEMO	29-Sep-16

¹ Previously referred to as Participant Training Workshops, but since amended to Participant Information Sessions based on POC-RWG member feedback so as to better attract the target audience to each of the sessions (e.g. general or subject matter expertise).

2	Industry Readiness Reporting Plan	Email feedback on v0.2 to POC@aemo.com.au	POC-RWG members	22-Sep-16
3	Industry Readiness Reporting Plan	Subject to POC-RWG feedback on v0.2, finalise and distribute v1.0 to the POC-RWG	AEMO	29-Sep-16
4	Participant Information Sessions	Email attendance invitation for Session #1 to the POC-RWG	AEMO	29-Sep-16
5	General – AEMO’s Consumer Forum	Email list of POC issues for discussion with the Consumer Forum to POC@aemo.com.au	POC-RWG	22-Sep-16