

# APPLICATION FOR REGISTRATION IN THE WA GAS RETAIL MARKET

Please return the completed application and supporting documentation to:

**Australian Energy Market Operator Ltd**  
Participant Onboarding  
Level 2, 20 Bond St  
Sydney NSW 2000

**Postal Address:**  
Australian Energy Market Operator Ltd  
GPO Box 2008  
Melbourne VIC 3001

**This form should not be altered without the prior consent of AEMO.**

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# SECTION A. APPLICATION FOR REGISTRATION IN THE WA GAS RETAIL MARKET

## A.1 Applicant Details

Applicant: .....

(full name, eg The First Energy Company Pty Ltd (trading as Energy First))

ABN: .....

The Applicant is applying to become a *Scheme Participant* in the WA Gas Retail Market, a retail market scheme administered by *AEMO* under the *Energy Coordination Act 1994 (WA)*.

The Applicant authorises *AEMO* to contact any organisation named in any attachments to this Application, any regulator of a gas or electricity market in which the Applicant operates, and any other body for the purposes of verifying the contents of this Application and to enable *AEMO* to satisfy itself that the Applicant meets the eligibility criteria and is of sufficient standing to meet its obligations under the *Retail Market Procedures (WA)*.

## A.2 Declaration

I .....

(insert name)

.....

(insert title)

DECLARE that I am authorised by the Applicant to submit this Application on the Applicant's behalf and CERTIFY that the contents of this Application and any further submission are true and correct.

..... Signature	...../...../20... Date
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### A.3 Additional Information

Where relevant, the Applicant needs to include the following information and attach it to the application.

✘ Mark where included. If unmarked, please provide reasons why in writing.

#### **Retailer<sup>1</sup> (User selling gas to small user customers<sup>2</sup>)**

##### Regulatory compliance

- copy of haulage contract or evidence of haulage contract in place with the Network Operator<sup>3</sup>
- evidence of gas trading licence from the Western Australian Economic Regulation Authority and a statement that the Applicant will maintain a valid licence

##### Eligibility to register

- executed admission note to the WA Gas Retail Market Agreement (WAGRMA)
- payment of applicable fee (invoice to be sent to the Applicant shortly after receipt of this application)

#### **Retailer<sup>4</sup> (User not selling gas to small use customers)**

##### Regulatory compliance

- copy of haulage contract or evidence of haulage contract in place with the Network Operator<sup>5</sup>

##### Eligibility to register

- executed admission note to the WAGRMA
- payment of applicable fee (invoice to be sent to the Applicant shortly after receipt of this application)

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<sup>1</sup> A 'Retailer' is a User under the Retail Market Procedures and a Retail Gas Operator under the *Energy Coordination Act 1994 (WA)*.

<sup>2</sup> Small use customer means a customer whose consumption of gas is less than 1 terajoule per year.

<sup>3</sup> Applicant will not be able to participate in the market until evidence is provided that a haulage contract is in place.

<sup>4</sup> A 'Retailer' is a User under the Retail Market Procedures procedures and a Retail Gas Operator under the *Energy Coordination Act 1994 (WA)*.

<sup>5</sup> Applicant will not be able to participate in the market until evidence is provided that a haulage contract is in place.

## Gas Distribution Operator (Network Operators)

### Regulatory compliance

- evidence of gas distribution licence from Western Australian Economic Regulation Authority and a statement that the Applicant will maintain a valid licence

### Eligibility to register

- executed admission note to the WAGRMA
- payment of applicable fee (invoice to be sent to the Applicant shortly after receipt of this application)

## Self-Contracting Users<sup>6</sup>

### Regulatory compliance

- copy of haulage contract or evidence of haulage contract in place with the Network Operator<sup>7</sup>

### Eligibility to Register

- executed admission note to the WAGRMA<sup>8</sup>
- payment of applicable fee (invoice to be sent to the Applicant shortly after receipt of this application)

## Swing Service Provider, Shippers and Pipeline Operators

### Eligibility to register

- evidence of sufficient pipeline capacity
- executed Swing Service Provision Umbrella Deed (SSPUD)<sup>9</sup> if the Applicant wishes to provide on-market swing service (via the bid stack)

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<sup>6</sup> A Self-Contracting User is a *user* that withdraws gas from a *sub-network* for the sole purpose of supply to a *customer* that is either itself or a *related body corporate*.

<sup>7</sup> Applicant will not be able to participate in the market until evidence is provided that a haulage contract is in place.

<sup>8</sup> Self-Contracting Users are not required to register with AEMO or execute an admission note in order to participate in the gas retail market. However, Self-Contracting Users must register with AEMO and execute an admission note to be eligible to apply for Industry Membership with AEMO.

<sup>9</sup> Appendix 7 of the Retail Market Procedures (WA) sets out the terms of the Swing Service Provision Umbrella Deed (SSPUD). This requirement only applies to Swing Service Providers.

## All categories

### Evidence of partnership status

- if you are applying for registration on behalf of a partnership, you must provide evidence of the legitimacy of the partnership, such as a partnership agreement

### Eligibility to Participate in the Market (Go Live)

- completed the self-certification checklist<sup>10</sup>
- completed testing requirements<sup>11</sup>
- completed FRC B2B hub form<sup>12</sup>

-  Please clearly mark attachments as '**Attachment to Section A**' and number each page consecutively.

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<sup>10</sup> As published on AEMO's website.

<sup>11</sup> Not applicable to Shippers.

<sup>12</sup> As published on AEMO's website.

## SECTION B. CONTACT DETAILS

### B.1 Contact Details for Head Office and any Branch Office/s

Please provide the following details for the Head Office and any Branch Office/s:

Office Type (Head office or branch)			
Street Address			
State		Postcode	
Postal Address			
State		Postcode	
Phone		Email	

### B.2 Details of Relevant Contacts

For each relevant personal contact within your organisation, please provide details as outlined in the table below.

Compulsory contacts: Contact details for these roles must be provided:

Head of Organisation (MD/CEO)	Company Secretary
Assistant to Head of Organisation (if applicable)	Communications Contact
Registration Contact	Accounts Receivable Contact <sup>13</sup> (for invoicing)

Additional contacts:

Information Systems – Primary	Information Systems – Secondary
Operations – Trading Manager, Bidding Contact	Operations – Manager
Procedure Change Committee (PCC) Contact <sup>14</sup>	Technical Working Group (TWG) <sup>15</sup> Contact


<sup>13</sup> Applicable to Scheme Participants.

<sup>14</sup> The Charter for the PCC is published on AEMO's website.

<sup>15</sup> The Charter for the TWG is published on AEMO's website.

For each relevant personal contact, please provide the following details:

Contact Type (see lists above)			
Name (e.g. Dr George William Smith)			
Position		Office Type (Head office or branch)	
Phone		Mobile	
Email		Assistant (if applicable)	


-  The Applicant must submit additional pages to include all relevant contact details. Please clearly mark these as '**Attachment to Section B**' and number each page consecutively.



## SECTION C. REGISTRATION CAPACITIES

Please mark appropriate box(es) to indicate the capacity(ies) applied for.

- Retail Gas Operator (User selling gas to small use customers)
- Retail Gas Operator (User not selling gas to small use customers)
- Self-Contracting User<sup>16</sup>
- Swing Service Provider
- Shipper
- Gas Distribution Operator (Network Operator)
- Pipeline Operator

 Please clearly mark any attachments as '**Attachment to Section C**' and number each page consecutively.

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# SECTION D. INFORMATION REQUIRED FOR AEMO'S MARKET SYSTEMS

## D.1 Technical Contact

Compulsory contact: Contact details for the following role must be provided:

Technical Contact	Name
Phone	Email

## D.2 MarketNet Connection

For details regarding options and entitlements for connections to AEMO's communications network, including requests for additional bandwidth, please refer to the Guide to Information Systems, available from the AEMO website.

Will the Applicant be using an existing MarketNet connection?

Yes, the Applicant is to use an existing MarketNet connection, identified by Participant ID ..... and/or ABN ..... (go to next section)

No, the Applicant requires new connection(s) of the following types:

Primary Connection

<input type="checkbox"/> VPN (VIRTUAL PRIVATE NETWORK) SITE TO SITE	<input type="checkbox"/> TELSTRA FRAME RELAY
<input type="checkbox"/> VPN REMOTE ACCESS	<input type="checkbox"/> TELSTRA ETHERNET LITE
	<input type="checkbox"/> TELSTRA IPMAN SINGLE UPLINK

Secondary Connection

<input type="checkbox"/> VPN (VIRTUAL PRIVATE NETWORK) SITE TO SITE	<input type="checkbox"/> TELSTRA FRAME RELAY
<input type="checkbox"/> VPN REMOTE ACCESS	<input type="checkbox"/> TELSTRA ETHERNET LITE
	<input type="checkbox"/> TELSTRA IPMAN SINGLE UPLINK

**– End of Application –**