5MS and GS Executive Forum – Meeting Notes

MEETING:	Executive Forum #12
DATE:	Thursday, 25 March
TIME:	10:00 AM – 12:00 PM
LOCATION:	Webex

Attendees

Attendee	Organisation	Location
Violette Mouchalieh (Chair)	AEMO	Remote - WebEx
Anne-Marie McCague	AEMO	Remote - WebEx
Carol Bosnjak	AEMO	Remote - WebEx
Elizabeth Bernhardt	AEMO	Remote - WebEx
Graeme Windley	AEMO	Remote - WebEx
Greg Minney	AEMO	Remote - WebEx
Peter Carruthers	AEMO	Remote - WebEx
Monica Narayan	AEMO	Remote - WebEx
Peter Carruthers	AEMO	Remote - WebEx
Rowena Leung	AEMO	Remote - WebEx
Kate Goatley	ActewAGL Retail	Remote - WebEx
Ben Skinner	AEC	Remote - WebEx
Prabpreet Calais	AEMC	Remote - WebEx
Craig Oakeshott	AER	Remote - WebEx
Mike Stockley	AGL	Remote - WebEx
Buzby Kuramoto	Alinta	Remote - WebEx
Murray Chandler	Ausgrid	Remote - WebEx
Adrian Hill	Ausnet Services	Remote - WebEx
Georgina Snelling	Energy Australia	Remote - WebEx
Libby Hawker	ERM	Remote - WebEx
Ben Hutt	Evergen	Remote - WebEx
Lucy Carpinelli	Evergen	Remote - WebEx
Shaun Reardon	Jemena	Remote - WebEx
Alan Love	Meridian	Remote - WebEx
Jodie Hallam	Mondo	Remote - WebEx
Ron Williams	Plus ES	Remote - WebEx
Daniel McLeod	Powercor	Remote - WebEx
Stefanie Monaco	Red Energy	Remote - WebEx
Nicola Murphy	SA Water	Remote - WebEx
Elizabeth Byrne	Stanwell	Remote - WebEx
Rossi Mangano	Stanwell	Remote - WebEx
Joanne Turfrey	TasNetworks	Remote - WebEx

| Neil Bryden | VectorARMS | Remote - WebEx |
| Gavin Wise | | Remote - WebEx |

1. Welcome, Introduction, Attendance and Apologies – V. Mouchaileh (slide 3-5)

The meeting notes for the previous Executive Forum held on 10 December 2020 and the Special Executive Forum relating to the Retail platform delay held on 11 February 2021 were confirmed.

2. Minutes and Actions from Previous Meeting – AM. McCague (slides 4 - 6)

The actions from meeting Executive Forum #11 have been reviewed and updated. Please refer to the meeting pack.

3. Program Update – R. Leung (slides 6 – 11)

AEMO provided an update on the 5MS Program timeline. Key callouts included:

- The AEMO 5MS Program is overall amber due to the Retail workstream.
- Settlements, Bidding and Dispatch remain green on track.
- UAT is complete for Settlements, Bidding and Dispatch and in progress for Retail.
- Performance testing has been completed for the Bidding and Dispatch workstream and is in progress for Retail and Settlements.
- The 5MS Bidding Service is on track for Go-Live on 1 April 2021

Slide 8 provided a status update for each IT system. It was noted that the Retail workstream is amber due to progress against the 31 May target go-live for the Retail platform. This gives an overall amber status for AEMO's 5MS Program.

AEMO provided an update on the progress within the Retail workstream. It was noted that the 5MS working groups would receive a Go/No-Go notification regarding the deployment of the Retail solution into the pre-production environment on 8 April 2021. A Go notification would mean that the industry test period for Retail would commence on 19 April 2021. It was noted that should a No-Go notification be issued, AEMO would work with industry to provide clarity on the rationale, impacts and new timeline.

The March Retail checkpoint criteria were presented (slide 10). It was noted that while all criteria were not fully met, AEMO is satisfied that the checkpoint criteria have been sufficiently progressed to maintain the Retail Go-Live on 31 May 2021, with up to 21 June as the fallback date.

A summary of the criteria that will be reported to the April PCF was presented (slide 11).

4. Readiness Dashboard - G. Minney (slides 12 - 15)

AEMO presented the results of Readiness Reporting Round 6. It was noted that AEMO Business Readiness is amber due to the Retail workstream. Participant readiness for essential capability was reporting "green – on-track", as is overall industry readiness for 5MS Rule Commencement, with no systemic issues noted for other participant readiness criteria. Slides 14 and 15 provide a breakdown of readiness against each criterion.

Action 12.4.1: AEMO to consider seeking information on whether Retailers are deploying the code for Customer Switching at the same time as 5MS Retail through readiness reporting survey or direct poll.

5. Cost Recovery – A. Mascarenhas (slide 16 - 17)

AEMO provided an overview of the Financial Consultative Committee (FCC) that has been established to consult with stakeholders on AEMO's annual budget and fees. Members have been identified on an interim basis for the financial year 2021/22. After this the process will be reviewed and lessons learnt implemented.

6. Key Industry Risks and Issues – P. Carruthers (slide 18 - 19)

AEMO provided an update on the key risks that are being tracked through the Executive Forum, as set out on slide 19.

Action 12.6.1: AEMO to include an agenda item on contingency planning at the next Executive Forum

7. **Regulatory Roadmap Update – P. Carruthers** (slide 18 - 23)

AEMO noted that an updated Regulatory Implementation Roadmap was published on 18 March 2021.

Action 12.7.1: AEMO to consider the positioning of the Regulatory Implementation Roadmap webpage within the AEMO website.

8. **General Questions - V. Mouchaileh** (slide 32)

A discussion took place on the schedule for Executive Forum meetings up until 5MS commencement. It was agreed that a meeting should be set up in May or June.

Action 12.8.1: AEMO to issue invitation for an Executive Forum in May or June.

9. **Meeting Close – V. Mouchaileh**

ACTION ITEMS

No.	Status	Topic	Action	Owner	Due By	Comment
12.4.1		Readiness Dashboard	AEMO to consider seeking information on whether Retailers are deploying the code for Customer Switching at the same time as 5MS Retail through readiness reporting survey or direct poll.	AEMO	30-Apr-21	
12.6.1		Key Industry Risks and Issues	AEMO to include an agenda item on contingency planning at the next Executive Forum	AEMO	June 21	
12.7.1		Regulatory Roadmap Update	AEMO to consider the positioning of the Regulatory Implementation Roadmap webpage within the AEMO website.	AEMO	May 21	
12.8.1		General Questions	AEMO to issue invitation for an Executive Forum in May or June.	AEMO	May 21	